

# Brown County Health & Human Services Public Health Division

## Gastroenteritis & Respiratory Outbreak Report Form

### How To Report:

- **Submit this report form and line lists to: [BC.Health.Public.LTCF@browncountywi.gov](mailto:BC.Health.Public.LTCF@browncountywi.gov)**
- **In the subject line, include facility name with suspect outbreak type (i.e. GI, ARI or COVID).**
- Public Health staff will reach out to review the information and discuss testing options.

### Facility Information:

Completed By:			
Facility Name:			
Facility Contact:			
Facility Contact Numbers:	Phone:		Fax:
Facility Contact Email:			
Facility Street Address:			
Facility City & Zip Code:			
Type of Facility Involved:	<input type="checkbox"/> SNF	<input type="checkbox"/> CBRF	<input type="checkbox"/> RCAC
	<input type="checkbox"/> AFH	<input type="checkbox"/> ADCC	

*SNF= Skilled Nursing Facility; CBRF= Community -Based Residential Facility; RCAC= Residential Care Apartment Complex; AFH= Adult Family Facility; ADCC= Adult Day Care Center*

### Clinical Information:

Unit(s) affected: \_\_\_\_\_

Number residents ill: \_\_\_\_\_ Number exposed: \_\_\_\_\_

Number staff ill: \_\_\_\_\_ Number exposed: \_\_\_\_\_

Illness onset date: \_\_\_\_\_ Duration of illness: \_\_\_\_\_

Symptoms: \_\_\_\_\_

Any testing done:  No  Yes If yes, results: \_\_\_\_\_

# Brown County Health & Human Services

## Public Health Division

### Items to Review & Follow:

- WI DHS guidelines based on type of outbreak:
  - [“Recommendations for Prevention & Control of Acute Gastroenteritis Outbreaks in WI LTCF”](#)
  - [“Reporting, prevention, & control of acute respiratory illness outbreaks in LTCF”](#)
- Follow facility/organizational guidelines for outbreaks (gastrointestinal or respiratory based on symptoms).
- **For COVID-19**, when one new case is identified in a resident/staff:
  - Begin outbreak testing via either contact tracing, or via broad-based testing (e.g., entire facility, entire unit). Testing should be performed on Day 1, 3, and 5 after exposure. [CDC Infection Control Guidance for COVID-19](#)
  - If no additional cases identified, continue to monitor signs & symptoms in residents & staff through day 10. Those being tested should be wearing masks per source control through day 10. If no additional cases are identified through day 10, the outbreak can be considered closed.
  - If any additional cases are identified, then it is recommended to switch to broad-based testing, if not already doing so, and test every 3 – 7 days until it has been 14 consecutive days with no new positive cases. Every 3 days is recommended if using the antigen tests. Once there are 14 consecutive days, the outbreak can be considered closed.
- Implement appropriate [transmission-based precautions](#).
- Review proper cleaning and disinfecting procedures. Increase the frequency of routine cleaning including bathrooms and frequently touched surfaces.
  - [Fact Sheet](#)
  - [EPA Antimicrobial Products](#)
- Post signage that the facility is experiencing an increase in gastrointestinal or respiratory illness.
- Public Health may request specimens to be submitted to WI State Laboratory for testing.
- Continue to submit line lists daily to Public Health via email for the duration of the outbreak and when the outbreak is over. Please complete all fields on the line lists.
- If a resident, regardless of symptoms, is transferred to a hospital or other facility, notify the facility and the transportation service (EMS or private) that the resident is coming from a facility experiencing an AGI or ARI outbreak.
- Staff Exclusion
  - Staff with **AGI** symptoms should be excluded from resident care and food service duties until asymptomatic and free of diarrhea and vomiting for 48 hours.
  - Staff with **ARI** symptoms and/or a positive test may return to work when all of the following are met:
    - At least three full days have passed since symptom onset (day 0 = day of symptom onset) or, if asymptomatic, day of positive test, **and**
    - Symptoms are improving, including being fever-free for 24 hours without fever-reducing medications, **and**
    - The individual feels well enough to work.
  - Returning HCP must wear, at a minimum, a surgical mask for source control in all patient and resident care and common areas of the facility (for example patient care rooms, facility breakrooms, cafeteria, hallways) through Day 7, if not already wearing a facemask as part of universal source control masking.